

**Florence Township Trustees
11011 Chapel St., Wakeman, OH 44889
Regular Meeting
4-1-2026 8am
RECORD OF PROCEEDINGS**

TRUSTEE ROLL CALL

Bill Turnbull	Present
Orville Saylor	Present
John Krumwiede	Present

VISITORS

Russ Yates, Road Supervisor
Richard Woodin
Allen Carder
Rodger Witter
Sheriff Paul Sigsworth
Cheryl Park

APPROVAL OF PREVIOUS MINUTES Regular meeting 3/18/2026

MOTION TO APPROVE MINUTES	Bill Turnbull
MOTION TO APPROVE SECONDED BY	Orville Saylor
VOTING RESULTS	YES: 3 NO: 0

APPROVAL OF FUND BALANCE/PAYMENTS

MOTION TO APPROVE MINUTES	Orville Saylor
MOTION TO APPROVE SECONDED BY	John Krumwiede
VOTING RESULTS	YES: 3 NO: 0

FUND BALANCE

FUND	CURRENT FUND BALANCE	OUTSTANDING PURCHASE ORDERS	UNENCUMBERED FUND BALANCE
1000 General	\$500,596.27	\$22,483.47	\$478,112.80
2011 MLV	\$17,456.01	\$4,595.72	\$12,860.29
2021 Gasoline	\$59,228.31	\$2,855.22	\$56,373.09
2031 Road & Bridge	\$121,471.54	\$7,155.27	\$114,316.27
2041 Cemetery	\$24,483.74	\$1,500.00	\$22,983.74
2191 Fire	\$64,596.96	\$11,107.35	\$53,489.61
4901 Fire Equipment	\$211,640.63	\$48,062.84	\$163,577.79
Total	\$999,473.46	\$97,759.87	\$901,713.59

Sheriff Paul Sigsworth thanked the trustees for their support of the department and asked if there were any concerns they would like the department to address. There were none. Sheriff Sigsworth explained the dominant issues of the department are narcotics and mental health concerns.

OLD BUSINESS

The Erie County Prosecutor's Office will prepare the Resolution of Necessity for the fire levy to be placed on the November ballot. The options for levy duration are three and five year or continuing.

Resolution #2026-16

MOTION TO APPROVE the preparation of a "Resolution of Necessity" for a fire levy length of five years.	John Krumwiede
MOTION TO APPROVE SECONDED BY	Bill Turnbull
VOTING RESULTS	YES: 3 NO: 0

The trustees discussed the asphalt level coat projects for Denman, Furnace, and Church. The grant funding application to Erie County Engineer's office is due on April 3th. The application letter will be drafted to match last year's submission and will include chip/seal project for Harmon, Nash (east), Cable and Burr roads, estimated cost of \$78,965.93. The asphalt level coat project estimate is \$157,098.50.

Resolution #2026-17

MOTION TO APPROVE submitting the Erie County Engineer's road project grant funding application.	Orville Sayler
MOTION TO APPROVE SECONDED BY	John Krumwiede
VOTING RESULTS	YES: 3 NO: 0

A public bid will be drafted, for the asphalt level coat project, for review at the next trustees meeting. It will be drafted to obtain a price to do each road individually.

The resolution language to create the Fire Station Addition Fund, Fund #4902, has been approved by the Erie County Prosecutor's office. See attached Resolution No. 2026-15 and Capital Improvement Plan.

Resolution #2026-15

MOTION TO APPROVE a resolution to establish a capital project fund for the purpose of accumulating funds for the acquisition, construction or improvement of fixed assets of Florence Township.	Orville Sayler
MOTION TO APPROVE SECONDED BY	Bill Turnbull
VOTING RESULTS	YES: 3 NO: 0

NEW BUSINESS

Supplemental Appropriation/Revenue for the Ohio State Fire Marshal Grant for Personal Protective Equipment, \$13,644.

Appropriations			
Fund	2026 Permanent Appropriations	Supplement Appropriations	Difference
General	\$ 516,451.00	\$ 530,095.00	\$ 13,644.00
Special Revenue	\$ 513,000.00	\$ 513,000.00	\$ -
Capital Projects	\$ 114,500.00	\$ 114,500.00	\$ -
Grand Total	\$1,143,951.00	\$1,157,595.00	\$ 13,644.00
Revenue			
Fund	2026 Revenue	Supplement Revenue	Difference
General	\$ 761,485.37	\$ 775,129.37	\$ 13,644.00
Special Revenue	\$ 580,680.47	\$ 580,680.47	\$ -
Capital Projects	\$ 251,594.67	\$ 251,594.67	\$ -
Grand Total	\$1,593,760.51	\$1,607,404.51	\$ 13,644.00

Resolution #2026-18

MOTION TO APPROVE the supplemental revenue and appropriations due to receipt of Ohio State Fire Marshal grant.	Orville Sayler
MOTION TO APPROVE SECONDED BY	Bill Turnbull
VOTING RESULTS	YES: 3 NO: 0

Clean out of the file room storage has revealed surplus equipment:

- HP OfficeJet Pro 8035 and extra ink cartridges
- Epson XP-6100 and extra ink cartridges
- Samsung Xpress M2830DW and extra toner cartridge
- Two wireless keyboards and one mouse, both Logitech
- Two wired keyboards

GBC Shredmaster SC32 paper shredder
 Three laptop bags
 Various cords
 Desk supplies

It was discussed to seek a place that may accept the equipment as donation.

Resolution #2026-19

MOTION TO APPROVE to declare the listed items as surplus and dispose through donation if possible.	Orville Sayler
MOTION TO APPROVE SECONDED BY	Bill Turnbull
VOTING RESULTS	YES: 3 NO: 0

In addition to the office equipment, there are four unused laptops and one unusable desktop tower. They will need to be wiped clean and disposed of.

Resolution #2026-20

MOTION TO APPROVE to declare the unused laptops and desktop tower unfit for use and to dispose properly.	John Krumwiede
MOTION TO APPROVE SECONDED BY	Orville Sayler
VOTING RESULTS	YES: 3 NO: 0

Transaction records from 2017 through 2021 are in review in preparation of disposal. Record retention for most is four years. Documentation for disposal will be prepared for submission and trustees will be informed through the process.

DEPARTMENT REPORTS

ROADS

Russ Yates, Road Supervisor, explained he is working on replacing or repairing various road signs throughout the township. He is also working with signs that are handled with Erie County. The county will invoice the township for signs they replace. The Green Rd sign at SR 113 is being replaced and relocated for better visibility.

A resident called in for “Children at Play” signage for Stephens Rd off Mason Rd. ODOT has guidance that does not recommend that type of signage. The information will be shared with the resident.

CEMETERY

Cheryl Park, Cemetery Manager, stated three foundations had been recently installed.

ZONING

Status update on expiring term:

Milt Sayler, Zoning Commission, expires 8/1/2026

Trustee Sayler informed the trustees that Milt Sayler has agreed to another term on the Zoning Commission.

Motion #2026-21

MOTION TO APPROVE the reappointment of Milt Sayler to the Zoning Commission term expires 8/1/2031.	Orville Sayler
MOTION TO APPROVE SECONDED BY	Bill Turnbull
VOTING RESULTS	YES: 3 NO: 0

Data Center Resolution will be ready for review and vote at next meeting.

Trustee Reports

West Rd has an area of dead trees that need assessed for removal.

Audience Participation

Richard Woodin reminded the trustees of a Zoning Commission meeting Wednesday, April 8th at 7pm. Allen Carder will update the trustees of his return to work and possible restrictions following a medical visit later in the month.

MEETING ADJOURNED 9:13am

MOTION TO ADJOURN	Bill Turnbull
MOTION TO APPROVE SECONDED BY	Orville Sayler
VOTING RESULTS	YES: 3 NO: 0

Payments

Number	Post Date	Total Warrant Amount	Payee
36-2026	3/20/26	\$82.30	Auditor of State
131-2026	3/20/26	\$836.59	OHIO EDISON
132-2026	3/20/26	\$99.16	OHIO EDISON
133-2026	3/20/26	\$396.08	OHIO EDISON
134-2026	3/26/26	\$70.76	OHIO EDISON
136-2026	3/20/26	\$1,678.55	Huntington National Bank
137-2026	3/19/26	\$172.21	Rumpke of Ohio Inc
138-2026	3/24/26	\$29.13	RURAL LORAIN COUNTY WATER AUTHORITY
143-2026	3/19/26	\$671.43	Columbia Gas
144-2026	3/19/26	\$187.01	Columbia Gas
145-2026	3/19/26	\$243.65	Columbia Gas
146-2026	3/19/26	\$49.99	Spectrum Enterprise Charter Fire
147-2026	3/25/26	\$139.20	Spectrum Business Charter TWP Hall
148-2026	3/30/26	\$63.23	Brightspeed
149-2026	3/20/26	\$198.18	Rodger Witter
150-2026	3/20/26	\$1,993.81	Russell Yates
153-2026	3/26/26	\$85.33	Coles Energy - Mickey Mart
154-2026	3/27/26	\$23.48	John Deere Company
155-2026	3/31/26	\$566.77	OHIO BUREAU OF WORKERS' COMPENSATION
162-2026	3/23/26	\$51.19	OHIO EDISON
13214	3/19/26	\$1,350.00	EHOVE CAREER ADULT CENTER
13215	4/1/26	\$869.67	Jeffery W. Blodgett
13216	4/1/26	\$1,020.66	ORVILLE EMERSON SAYLER
13217	4/1/26	\$32.98	Menards-Sandusky
13218	4/1/26	\$1,419.00	RINEHART WALTERS DANNER
	Total	\$12,330.36	